

JOB DESCRIPTION

Title: FORENSIC SUBSTANCE ABUSE COUNSELOR

Location: BERKS COUNTY REENTRY CENTER

Requirements:

Masters degree in related social service field with at least three months direct counseling experience (or relevant internship); or Bachelors degree in a related social service field with at least one year direct experience (or relevant internship); CAC and/or licensure preferred

Accountability: BCC Forensic Liaison at Berks County Prison

Responsibilities:

1. To provide screening and assessment of inmates both individually and as part of a group psychoeducation process.
2. To provide individual and group counseling to inmates.
3. To effectively complete all required clinical documentation related to outpatient treatment standards.
4. To participate in individual and group supervision as required.
5. To work cooperatively with the BCC Forensic Liaison.
6. To attend training and conferences as required.
7. To facilitate Early Recovery Support Groups.
8. To complete Level of Care Assessment according to Pennsylvania Client Placement Criteria as requested.
9. To participate in assuring each resident has an appropriate aftercare, relapse prevention, and discharge plan.
10. To prepare all statistics and reports as required.
11. To respond to clinical crises as appropriate.

Counselor

Date

Forensic Liaison

Date